



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 1<sup>st</sup> April 2020**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council's website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder - Policy, Strategy, Resources and Media  
Councillor Duncan McGregor - Deputy Leader and Portfolio Holder - Corporate Governance  
Councillor Mary Dooley - Portfolio Holder - Partnerships and Transformation  
Councillor Clive Moesby - Portfolio Holder - Finance and Resources  
Councillor Sandra Peake Portfolio Holder - Housing and Community Safety  
Councillor Nick Clarke - Portfolio Holder - Environmental Impact  
Councillor Deborah Watson - Portfolio Holder – Street Scene and Environmental Health  
Councillor Liz Smyth - Portfolio Holder – Economic Development

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council's website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance & Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**All remaining meetings of the Executive for 2019/20 are cancelled due to the Covid-19 pandemic.**

**All decisions listed in this document are under delegated powers exercised by officers .**

**The dates are subject to change. Where 28 days’ notice has not elapsed, an urgency notice will be published explaining why the decision could not reasonably be deferred.**

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Appointment of a contractor to the 4 year New Build framework - Bolsover Homes</b>	Director of Development	30 Apr 2020	Report of the Portfolio Holder for Councillor Sandra Peake	Ian Barber, Property Services Manager	Key  It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Contact Centre Staffing</b>	Joint Director of Resources and Head of Paid Service	30 Apr 2020	Report of the Portfolio Holder for Portfolio Holder - Partnerships and Transformation	Matthew Broughton, Joint Head of Partnership and Transformation	Non-Key	Fully exempt  Information relating to any individual. Information which is likely to reveal the identity of an individual. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Extreme Wheels Manager (Business Development and Volunteer Programme)</b>	Joint Director of Resources and Head of Paid Service	30 Apr 2020	Report of the Portfolio Holder for Portfolio Holder - Partnerships and Transformation	Wayne Carter, Leisure Operations Manager	Non-Key	Fully exempt  Information relating to any individual. Information which is likely to reveal the identity of an individual.
<b>Sale of Land at Glapwell</b>	Director of Development	1 May 2020	Report of the Portfolio Holder for Portfolio Holder - Housing & Community Safety	Chris Fridlington, Assistant Director of Development	Key  It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Award Of Electrical Upgrade And Rewiring Programme</b>	Director of Development	1 May 2020	Report of the Portfolio Holder for Portfolio Holder - Economic Development	Helena Skeavington, Contract Administrator (QS)	Key  It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Provision of Out of Hours Emergency Call Out Service for Bolsover District</b>	Assistant Director of Development	7 May 2020	Report of the Portfolio Holder for Portfolio Holder - Housing &	Mark Dungworth Strategic Repairs Manager	Key  It is likely to result in the Council making revenue savings or	Fully exempt  Information relating to the financial or business affairs of any

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Council Housing Repairs Section</b>			Community Safety		incurring Revenue expenditure of £75,000 or more.	particular person (including the authority holding that information)

**SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.